



The section of Mechanical engineering
Chalmers University of Technology

Contract for access to the section car on
The section of Mechanical engineering and rental conditions

For rental of:

Section car	Bruno
Model	Peugeot Expert Traveller
Registration plate	HKK18M
fuel	Diesel

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General Rules/Information

- § 1 The section car may only be driven by students at Chalmers University of Technology who have paid the student union fee and are members of the Mechanical Engineering Section.
- § 2 The car key is stored in a key cabinet in the Lounge. To open it, a code is required, which will be sent via email upon approved booking.
- § 3 The invoice will be sent to the provided email address.
- § 4 The section car's maximum load capacity is 889 kg.
- § 5 The car should always be parked at Winden's parking lot if possible. If not, the administrator must be informed of the car's location.
- § 6 **After driving, all seats must be placed back in the car.**
- § 7 The following prices apply to the section car:
- Base cost for 4 hours or less: 40 SEK.
 - Base cost for more than 4 hours: 75 SEK.
 - Driving cost: 4 SEK/km.
- § 8 During the Reception period, the section car is only available for section associations and committees. Exceptions may be granted by the administrator.
- § 9 The car must be returned with at least 1/4 of the diesel tank filled. Fuel costs will be reimbursed upon submission of a receipt and an expense form, which must be placed in the key cabinet in the Lounge.
- § 10 To cancel a booking, contact the administrator at least 24 hours in advance; otherwise, the base cost will be charged.

Renter's Responsibility

When renting the Mechanical Engineering Section's car, I, as the renter, am personally responsible for the following throughout the entire rental period:

General

- § 11 Bruno may not be driven by anyone who, due to illness, fatigue, the influence of alcohol, other stimulants or narcotic substances, or any other reason, is unable to operate the vehicle safely.
- § 12 I confirm that I have read and fully understood this document.
- § 13 All drivers must have a valid driver's license.



Before Driving

- § 14 The condition of the car must be inspected upon pickup. If new damages are discovered, they must be reported. The renter is responsible for any damages that are not reported before starting the car.
- § 15 The odometer reading must be photographed before starting the drive.

During Driving

- § 16 The vehicle must be driven responsibly, legally, and with consideration.
- § 17 The vehicle may not be driven outside Sweden. If the vehicle leaves Gothenburg, the administrator must be informed and must approve the trip.
- § 18 The administrator and/or the board must be notified immediately if anything happens to the car, inside or outside, and any repair costs or insurance deductibles must be paid.
- § 19 Smoking and bringing pets into the car are strictly prohibited.

After Driving

- § 20 The car must be returned in the same condition as when it was picked up. If the car was dirty or in poor condition before the rental, this must be reported to the administrator.
- § 21 The car must be returned secured, meaning all doors locked and windows closed.
- § 22 Any fines issued during the rental period must be paid by the renter.
- § 23 The car must be returned with at least 1/4 of the diesel tank filled.
- § 24 Payment must be made no later than 30 days after the invoice is issued. A late payment fee of 5% of the total invoice amount will be applied.
- § 25 The odometer reading must be photographed upon return.
- § 26 The driving log must be filled out after driving, with the required photos attached as specified in the form.
- § 27 In the case of a contract violation, the renter must cover all incurred costs and fees and will lose the privilege of using the section car in the future.

Obligations for Section Members

- § 28 Ensure that all drivers have read and understood these terms.
- § 29 The terms must be read, and the contract form must be completed each time the car is booked.
- § 30 As a section member, you must book the car at least 72 hours before your intended booking, or your request may not be approved.



Driving Log

- § 31 At the end of each use of the car, the driving log must be correctly filled out. Otherwise, a penalty fee will be charged.
- § 32 Follow the instructions in the form and attach all requested photos and information.

Damage Log

- § 33 At the beginning and end of each use, the car must be inspected for any damages.
- § 34 Previous damages are listed in the driving log.
- § 35 If new damages are discovered before driving, they must be reported to the administrator immediately and correctly recorded in the driving log.
- § 36 If damages occur during your drive, they must be reported to the administrator immediately and correctly recorded in the driving log.
- § 37 Please note that in case of disputes regarding any damage, the section's board always has the final say.

Cleaning Routines

- § 38 The car must be returned cleaned, regardless of the condition it was in when picked up.
- § 39 If the car is returned uncleaned, you may be subject to a penalty fee.
- § 40 If the car is dirty at the time of pickup, it must be reported to the administrator. This must also be documented with photos.
- § 41 Tools, spare wheels, brushes, seats, and other equipment that were in the car at the start of the booking must be returned to the car at the end of the booking.
- § 42 Please note that it is always the administrator who determines whether the car is considered cleaned or not.

Refueling

- § 43 The car **MUST** be returned with more than 1/4 of a full tank. If not, you must refuel.
- § 44 The time for this is included in your booking period.
- § 45 The section car runs on diesel.
- § 46 If the car is refueled, this must be recorded in the driving log along with the number of liters refueled.



- § 47 The fuel cost will be reimbursed upon submission of a receipt and an expense form, which must be placed in the key cabinet in the Lounge no later than one week after refueling.
- § 48 A returned car with 1/4 or less of the tank remaining will incur a fee.

Penalty Fees

- § 49 Any fines issued during the rental period must be paid by me.
- § 50 A late return will result in a penalty fee of 500 SEK.
- § 51 Returning an uncleaned car will result in a penalty fee of 500 SEK.
- § 52 Returning an unsecured car will result in a penalty fee of 1,000 SEK.
- § 53 In case of errors in the driving log, the administrator has full authority to determine who is liable for payment.
- § 54 Payment must be made no later than 30 days after the invoice is issued. A late payment fee of 5
- § 55 As the renter, you are responsible for ensuring that only the individuals listed in the contract are allowed to drive the car during the rental period. Misuse of this rule will result in a penalty fee of 500 SEK.
- § 56 If the car is returned with 1/4 or less of the tank remaining, a penalty fee of 300 SEK will be charged.
- § 57 In the event of any damage to the car during the rental period, you are liable to pay the insurance deductible.

I hereby confirm the legitimacy of the above information, that I understand my responsibilities as a renter of the section car, and that I have received the keys to it. The above information is used for booking purposes and is stored by Chalmers Student Union Mechanical Engineering Section in a local accounting system until the invoice is paid. The data can always be deleted upon request—please contact intendent@mtek.chalmers.se. By signing this contract, you consent to the processing of personal data as described above.

Signature

Name(Block letters)

Date